



## LEASING INFORMATION FORM

FORM 2

for use in the leasing of residential properties in Hong Kong  
 This Form is prescribed by the Estate Agents Authority in accordance with the Estate Agents Ordinance  
 Note : This Form should be completed by the licensed estate agent

## Part A: Address of the Property

("Property")

## Part B: Prescribed information of the Property

Types of information		Prescribed source (see note 9)	Date of obtaining the information
1.	<b>Particulars of current ownership and subsisting encumbrances registered in the Land Registry:</b> Name(s) of owner(s):	A	
	Subsisting encumbrances :	A	
	(a) possession orders: <input type="checkbox"/> Yes <input type="checkbox"/> No	A	
	(b) mortgage or charge: <input type="checkbox"/> Yes <input type="checkbox"/> No	A	
2.	<b>Floor area of the Property:</b>	B	
	<input type="checkbox"/> (a) saleable area provided by the Rating and Valuation Department:	A	
	<input type="checkbox"/> (b) saleable area stipulated in the agreement for sale and purchase of the first assignment:		
	<input type="checkbox"/> (c) no information can be obtained under paragraph (a) or (b).		
3.	<b>Year of completion:</b> Year of completion of the Property (or the building of which the Property forms part):	A/B*	
4.	<b>User restrictions:</b> User under the occupation permit:	A	
5.	<b>Restrictions on leasing:</b> Restrictions on leasing imposed under legislation /	C/D*	
	Government lease: <input type="checkbox"/> Yes <input type="checkbox"/> No		

## Part C: Other information about the Property which may be provided

1. The annual Government rent: HK\$ \_\_\_\_\_ 2. The quarterly rates: HK\$ \_\_\_\_\_  
 3. The monthly management fee: HK\$ \_\_\_\_\_  
 4. The Property is to be sublet and is presently subject to a lease:  Yes  No  
 If "yes", please provide particulars: \_\_\_\_\_

We, Homeplus Property Consultants Ltd. ("Agent" (see note 10)), are reasonably satisfied as regards the accuracy of the information contained in this Form.

Signature of the estate agent/salesperson Signing for and on behalf of Agent: \_\_\_\_\_

Name and licence number of the signatory: \_\_\_\_\_

Number of Agent's statement of particulars of business: C-028262-(A000)

Address: Shop 47B, G/F., Sai Kung Town Centre, 20 - 40 Fuk Man Road, Sai Kung, N.T.

Telephone number: (852) 2792 9099 Fax number: (852) 2792 7711 Date: \_\_\_\_\_

## NOTES

- This Form should not be used with any alterations.
- A licensed estate agent is required to provide to the landlord of the Property the original or a copy of the completed Form either before entering into an estate agency agreement with the landlord or before the entering into of a lease between the landlord and a tenant in respect of the Property, at the option of the landlord.
- A licensed estate agent is required to provide to a tenant the original or a copy of the completed Form unless the tenant specifically waives his right to receive the same.
- A tenant or the landlord of the Property should seek legal or other professional advice if:
  - he is in doubt of the effects and implications of any of the encumbrances listed in Part B of this Form;
  - any prescribed information is not available or he is in doubt of any information provided herein; or
  - he wishes to obtain additional information which is not provided in this Form.
- Complete all questions and fill in all blanks except Part C. If any question is not applicable, please write "N/A" which means not applicable. If any prescribed information is not available, please write "Not Available".
- A separate form should be completed for each property.
- Any material changes in the given information should be conveyed immediately to the recipients of this Form.
- "\*" means delete whichever is inappropriate. Provisions deleted must be initialled. Where appropriate, mark a tick "✓" in the box  provided.
- Prescribed sources of information:
  - Land Registry
  - Rating and Valuation Department (Info-Hotline Service)
  - Housing Society
  - Housing Department
- Enter the name of the estate agency business entity concerned.